Position Subtypes

The following Position Subtypes are established to identify the position’s relationship to the University budget—all funds. The Position Subtypes can be used in combination with Employee Group and/or Employee Subgroup for categorizing positions and associated dollars in BW reporting. The Position Subtype must be provided to HR when classifying or reclassifying a position. Any changes to Employee Group which results in a change to the Position Subtype must be communicated to the Budget Office by the Vice President’s office.

**Base Budgeted Positions:** Positions that are funded in the Unrestricted Current Fund Base Budget. These positions make up the base for calculation of merit pools. These positions, and the employees assigned to them, would be extracted to BW for the budget base maintenance and annual budget development.

- Base-Budgeted (E&G) X001
- Base-Budgeted (Rev/Aux) X003
- Base-Budgeted Combination (UCF/RCF Funds) X004

**Non-Base Positions:** Positions that are funded with nonrecurring UCF funding sources. While these positions may be on-going, they are not funded on a recurring basis in the base budget. The annual merit pool calculation does not include these positions in the base for calculation. (Contract positions)

- Non-Base (E&G) X006
- Non-Base (Rev/Aux) X008
- Non-Base Combination (UCF/RCF Funds) X009
- Non-Base Combination (UCF/Rev/Aux Funds) X010

**RCF Positions:** Positions that are funded 100% by restricted dollars. (Grant positions)

- RCF Position X011
- RCF Overtime Position X013

**Other Positions:**

- Time-Limited Positions X014
  (Positions that are funded as part of a project or campaign for a specific period of time. These positions may potentially be base-budgeted during the time period for which they are funded, and would be removed from the base budget upon completion of the project or campaign.)
- Other/Agency Position (ex. Credit Union) X015
- Graduate Assistant – Centrally Funded (Grad. Progs.) X016
- Graduate Assistant – Departmentally Funded X017